**RESEARCH COLLABORATION FUND AWARD**



**BUDGET JUSTIFICATION**

ALL NEW APPLICANTS COMPLETE **SECTION C** ONLY.

COMPETITIVE RENEWALS AND ANNUAL REPORTING APPLICANTS ARE TO COMPLETE **SECTIONS A, B, AND C**.

**BUDGET SUMMARY**

|  |  |
| --- | --- |
|  | **AMOUNT** |
| **REMAINING BALANCE TO DATE** (renewals and competitive renewals only) | $ |
| **Total Table A** | $ |
| **Total Table B** | $ |
| **Total Table C** | $ |

The following tables are provided to facilitate itemized reporting of funds used in FY22 (Tables A and B) and proposed use of FY23 funds (Table C).

Budget justification should include information related to the following categories, as applicable:

* Group activities
* Administrative costs
* Website development/maintenance
* Other expenses

Questions about the Research Collaboration Fund Award or the application submission process can be directed to [orif@usc.edu](mailto:orif@usc.edu).

**ITEMIZED BUDGET EXPENSES**

|  |  |
| --- | --- |
| **TABLE A – ITEMIZED EXPENSES - ALREADY INCURRED**  **(JUNE, 2021 TO DATE)** | **AMOUNT** |
| **Group Activity & Events** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Administrative costs (Student & Staff Salary)** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Website development/maintenance** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Other Expenses** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **TOTAL SECTION A** | $ |

|  |  |
| --- | --- |
| **TABLE B - ITEMIZED EXPENSES – COMMITTED OR EXPECTED TO BE INCURRED BY JUNE, 2002** | **AMOUNT** |
| **Group Activity & Events** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Administrative costs (Student & Staff Salary)** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Website development/maintenance** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Other Expenses** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **TOTAL SECTION B** | $ |

|  |  |
| --- | --- |
| **TABLE C - ITEMIZED EXPENSES – PROPOSED FY23 BUDGET**  **(JULY, 2022 – JUNE, 2023)** | **AMOUNT** |
| **Group Activity & Events** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Administrative costs (Student & Staff Salary)** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Website development/maintenance** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **Other Expenses** | |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **SUBTOTAL** | $ |
| **TOTAL** | $ |